

LANDSCAPE ARCHITECTS SECTION MEETING

MINUTES

The Landscape Architects Section of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on February 5, 2004, at the Department of Professional and Occupational Regulation, 3600 West Broad Street, Richmond, Virginia, with the following members present:

Vaughn B. Rinner
William H. Spell

Staff present for all or part of the meeting were:

Mark N. Courtney, Executive Director
Marian H. Brooks, Program Administrator
Trisha L. Henshaw, Administrative Assistant
Sharon M. Sweet, Director of Education and Examinations

No representative was present from the Office of the Attorney General.

Ms. Rinner, Chair, called the meeting to order at 9:12 a.m.

Call to Order

Mr. Spell moved to approve the agenda as written. Ms. Rinner seconded the motion which was unanimously approved by members Rinner and Spell.

Approval of
Agenda

Public Comment Period – No comments were made to the Section members.

Public Comment

The Section members discussed changes to the administration of the Landscape Architect Registration Examination (LARE) by the Council of Landscape Architectural Registration Boards (CLARB). Beginning in 2004 the multiple-choice sections of the examination will be administered separately from the graphic sections of the test. The multiple-choice sections will be administered by CLARB and the candidates will apply directly to CLARB for the examination, thus bypassing the state boards. Mr. Courtney expressed concern with this decision because after the beta test, CLARB decided to go to the computerized examination without a vote of the membership or the Board of Directors. Ms. Sweet also expressed concern that the Board currently has a contract with a vendor to administer the examination and administration of the examination by CLARB affects the contract. After discussion, the Section members agreed by consensus

Discussion of
Changes to
LARE

that a letter should be sent to CLARB expressing concern with this change. Additionally, the letter should ask that Virginia candidates be required to be approved by the Board before being allowed to sit for the examination, ask for a revised contract, and request information regarding who is to notify candidates of this change. The letter should also request that the grades of Virginia candidates be reported to the Board office. Further, the Section members requested that a letter be sent to the candidates that are currently within their eligibility period to notify them of these changes.

The Section members discussed correspondence that was received regarding confusion among regulants of the Board as to who may prepare a Chesapeake Bay Preservation Act compliance plan. The Section members were provided with the response agreed to by the Professional Engineers Section. After discussion, the Section members agreed by consensus to recommend to the Board adoption of the following response:

Discussion of
Chesapeake Bay
Preservation Act
Compliance
Plans

"The APELSCIDLA Board has reviewed your documentation and has determined that some work associated with the Chesapeake Bay Preservation Act involves the practice of engineering, land surveying, and landscape architecture. However, review of this issue in the past has also revealed that this work may be incidental to other professional work and has determined that architects are competent to perform some of the types of calculations required by the Act.

"As in any activity involving the practices of architecture, professional engineering, surveying, certified interior design, and landscape architecture, if there is a question about the specific competence of an APELSCIDLA Board regulant, then this issue should be specifically addressed at that time through inquiries and complaints to this Board.

"As to the issue of 'redesigning' by the County officials, we would obviously need to know the specifics of individual instances. It is not unusual for regulatory authorities and agencies to request revisions to plans, specifications, reports, and permit applications. However, generally speaking, the professional who has the responsibility, authority, and accountability must concur with each of these revisions."

The Section members were provided with information regarding the 2004 CLARB Spring meeting scheduled for February 27-28 in Chicago, Illinois. Additionally, the Section members were notified that the 2004 CLARB


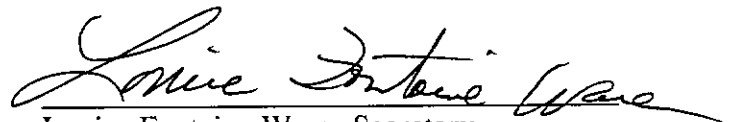
Discussion of
2004 CLARB
Spring Meeting

Annual Meeting will be held September 22-25 in Philadelphia, Pennsylvania.

The Section members were provided with the CLARB Financial Report for the year ending September 30, 2003, for informational purposes. Other Business

Conflict of Interest forms were completed by all members present. Conflict of Interest Forms

There being no further business, the meeting was adjourned at 10:30 a.m. Adjourn


Vaughn B. Rinner, Chair
Louise Fontaine Ware, Secretary

COPY TESTE:

Custodian of Records

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

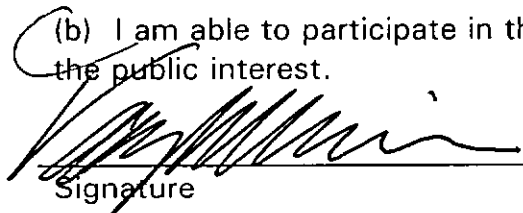
**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Vaughn B. Rinner
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on February 5, 2004
5. Nature of Personal Interest Affected by Transaction: None

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.


Signature

2/5/04
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: William H. Spell
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on February 5, 2004
5. Nature of Personal Interest Affected by Transaction: NONE

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Signature

Date

2/5/04